

EXTERNAL BORROWER APPLICATION

Date: _____

Family/Last Name: _____

First Name(s): _____

Postal Address: _____

Telephone No.: _____

E-mail Address: _____

Reason for requesting access (please provide full details of
research need): _____

Duration (end date): _____

Card type requested (circle one):

Privileged Borrower / ULANZ

Note: [Alumni applications](#) are managed by Alumni Relations.

ACCESS POLICY FOR EXTERNAL BORROWERS

Application for External Borrower Status

The University Library exists to meet the study, teaching and research needs of the staff and students of Victoria University of Wellington. All others wishing to access the University Library must apply to the Library Client Services Manager, detailing the purpose and duration of their access needs.

Privileged Borrowers

- May borrow books
- May request material from the Offsite collection
- May NOT borrow short loan or 3 loan material
- May use JC Beaglehole Room collection
- Administration fee applies

ULANZ Reciprocal Borrowing Scheme

- May borrow books
- May NOT borrow short loan or 3 day loan material or request material from the Offsite collection
- No administration fee
- Must provide photographic proof of identity
- Must provide proof of current enrolment/employment at a ULANZ member university

Approved external borrowers of VUW Library have no access to

- Electronic resources
- Interlibrary loan and document delivery

For further information about the Library and its services, refer to the Library website <http://www.victoria.ac.nz/library>